

VILLAGE OF KILDEER

PAPERLESS BILLING AND AUTOPAY INVOICING

LRS is very excited to be a part of your vibrant community in a waste and recycling partnership that began on July 1, 2023. We look forward to servicing you in the upcoming years. Billing for services will be sent on a quarterly basis.

Exceptional customer service is a high priority to us, and to make your payment process easier, please see below for paperless billing, autopay options and creating your own online account.

BENEFITS OF PAPERLESS BILLING

- Receive your invoice same day it is generated via email, helping you stay financially organized
- Eliminate the hassle of a paper invoice
- Promote sustainability by not wasting unnecessary paper

AUTO PAY

- This can be done securely through the convenient online payment portal using the below registration instructions
- or-
- By calling the office **844.633.3577** and providing the invoice details to our Customer Experience Department
- When enrolled with our AUTOPAY option, an invoice is still sent in order for residents to be able to review. AUTOPAY is processed approximately 15 days after the invoice date.

We hope that all customers take advantage of paying their invoices through the payment portal as this ensures that payments are applied accurately and in real time.

INSTRUCTIONS TO REGISTER ONLINE ACCOUNT:

PREREQUISITES:

Your current LRS Invoice and access to the internet. To the right is an example invoice.

DIRECTIONS:

1. Navigate to the LRS payment portal:
www.payment.LRSrecycles.com/portal/templanding
2. Expand the web page **"I'M NEW. I NEED TO CREATE AN ACCOUNT"** as shown in RED
3. Populate your email, password, and reminder question/answer
4. The **Customer/Account No.**, including the decimal point within the number) **Invoice No.** and **Invoice Total** is obtained from your current invoice as shown.

Date	Description	Reference	Rate	Quantity	Amount
28-Jan	Trash Removal	20230701# No. 2022/06/30	\$50.75	0.00	\$50.25
INVOICE TOTAL (DO NOT INCLUDE DOLLAR SIGN (\$) WHEN REGISTERING)					\$50.25

For questions please email Service@LRSrecycles.com or call at **844.NEED.LRS**.